

Picnic Point High School



Year 7 Assessment Handbook 2024

Respect Responsibility Participation

Student name: _____

PPHS YEAR 7 SCHOOL ASSESSMENT CALENDAR 2024					
Week	Term 1		Term 2		Term 4
1					
2			Geography 50% Science 50%		Mathematics 25%
3			Music 50% Visual Arts 50%		Geography 50% Science 50%
4			Mathematics 25%		
5			PDHPE 30%	PDHPE 30%	Music 50% Visual Arts 50%
6					
7				Mathematics 25%	
8					
9	English 50%			English 50%	
10	Mathematics 25% Technology 34% Mandatory	Technology 33% Mandatory		Technology 33% Mandatory	
	PDHPE Ongoing 20%		PDHPE Ongoing 20%		

The Assessment Handbook

The purpose of this booklet is to give students and their parents an indication of the assessment sequence for each subject studied and provide advice on the school assessment policy.

School Homework Policy

Homework is a very important part of learning. Students are responsible for regularly reviewing and consolidating at home the work, which has been covered in lessons. This is complemented by formal work including projects and assignments, which are set by the class teacher.

Homework is an important part of the Curriculum but varies with different subjects and individual student needs. Homework will not necessarily be given every night in each subject. It is expected that students develop a pattern of regular revision. In this respect teachers will continue to counsel students in home study programs and independent learning techniques including how to revise and summarise work.

Study Skills

Having good study habits is not a matter of chance. Some of the students in your class probably appear to be much better at doing assignments and exams than others. This does not mean that they were 'born with' the ability to study; it simply means they have learnt the skill before others.

Anyone can learn good study habits and improve his or her chance of doing well in exams. All you need to do is listen, learn and practice.

Dividing Study Time

Homework must be a regular part of every weekly study timetable and must be done first (so it is not 'hanging over your head'). While completing homework, you should also revise the work done at school that day, because this is the best way to reinforce your learning. Time should be given to all subjects. Most study time should be spent on your weakest subjects.

Study time (as distinct from homework time) should start with your weakest subject, while you are still fresh. It is important to get into a habit of recording homework and study in your diary – organisation is the key to successful study and homework.

Role of the School Diary

Students are expected to have the Picnic Point High School diary with them at all times. The diary has the following purposes:

- Homework record for students and parents
- Assessment task planning for students
- Record of out of class passes during the day
- Messages from staff to parents

Students and families have the responsibility to ensure that the correct use of the school diary enables a greater knowledge of what students are doing each day at school.

SCHOOL ASSESSMENT POLICY YEARS 7-9

An assessment is a measure of student achievement over the whole program of study within a subject.

In the following information, Assessment Task includes Examinations.

1. Student Responsibilities

- a) You *MUST BE FAMILIAR* with the school's assessment policy.
- b) It is your responsibility to attend school, be aware of due dates for assessment tasks and complete tasks on time. If you are absent for any number of days you must check to see if an assessment task has been posted to any of your Google classrooms. Upon returning to school, you should also check with your teachers to see if any assessment tasks have been set.
- c) You must apply yourself to all course work/class work as required by your teachers.
- d) It is *YOUR* responsibility:
 - i) To *BE ON TIME* to all in-class assessment tasks; you will **not** be given an extension of time if you are late to any task held in school time or at the beginning of the day unless the Deputy Principal or the Principal has verified that you have legitimate reasons for being late and are prepared to give you a note to that effect.
 - ii) To *BE PRESENT* to do all in-school assessment tasks. **This means being present for the whole day that a task is due or that a task is set as an exam.**
 - iii) To hand in any homework assessment task on time to your teacher or Google Classroom when required.
- e) If you are absent for an assessment, test or on the day a task is due it is *YOUR RESPONSIBILITY* to bring a medical certificate or approved documentation justifying your absence to the appropriate Head Teacher immediately upon your return to school.
- f) It is your responsibility to notify your teacher of any assessment problems *IN ADVANCE*, if possible.
- g) It is your responsibility to *CHECK THE MARKING* of each task when it is returned to you on the same day.
- h) **Students who prepare assignments or other required work relying on technology (ie: Computers) will not be permitted to use the failure of such a device as a reason for failing to hand in work. Students must take appropriate steps to keep hard copies or back up files on a regular basis. The school will assist you with technology support if requests are made at the appropriate time (any extraordinary situation will be dealt with by the appeals committee).**

NB: You must not under any circumstances leave a piece of work on a teacher's desk as no record will have been established of its presentation. Therefore, any work not personally handed to the class teacher or the Head Teacher will be dealt with in the same manner as for failure to complete a task.

2. School Assessment Policies

a) Advance Notice of Assessment Tasks

Students will be given written notice of any assessment task particularly for those which require preparation or home study. Students will also receive an electronic copy of the task notification on their relevant Google classroom.

b) Submission of Assessment Tasks

i) Students must hand in assessment tasks during the lesson for the subject in which the task is set.

ii) Students may submit or perform an assessment only if they attend all of their lessons that day. (An exception to this is if you send your assessment task to school if you are unable to attend on the day a task is due).

c) Absence on the day of an Examination/Test

Students will be required to complete a missed examination/test the **NEXT** time they have that subject (In some cases, a **SUBSTITUTE** test or alternative means of assessment, can be arranged). A medical certificate or letter to provide a sound **REASON** for the absence will be **ESSENTIAL** and must be given to the Head Teacher. An invalid reason for absence (or failure to see the Head Teacher) will result in a '0' being awarded for that examination/test.

d) Absence on day an Assessment Task is Due

If a student is unable to attend school on the day a task is due, a parent or friend should submit the required task, or it should be submitted on the day prior to completion date. If this is not possible it is then the student's responsibility to see the teacher on the **FIRST** day of returning from an absence in order to submit the task.

e) Late Submission of a Home Assessment Task

Late assignments/tasks will be penalised at a rate of 10% of the available marks, per day, for up to five days. Weekends will be included in these five days. If the assignment/task is not submitted after five days of the original due date, a zero mark will be awarded.

Example:

An assignment is due on Thursday. The assignment is worth 100 marks.

Thursday	Assignment not submitted	Loss of 10 marks (10% of the total marks available)
Friday	Assignment not submitted	Loss of a further 10 marks
Saturday		Loss of a further 10 marks
Sunday		Loss of a further 10 marks
Monday	Assignment not submitted	Loss of a further 10 marks
Tuesday	Assignment not submitted	Zero Mark Awarded

In extenuating circumstances, a written reason from the parents must be forwarded to the Head Teacher of the faculty as soon as the assignment is submitted. This will be considered and a decision will be made.

f) Marking of Assessment Tasks

It is the student's responsibility to check the marking of any assessment task when it is returned. The marks for any task will be taken as **final** seven days after the task is returned, so a student **must indicate any error in marking before this**. A complaint about marking is not valid for a **later appeal** against an assessment.

g) Malpractice (plagiarism, copying, cheating, talking during an examination)/Non-Serious Attempt

- i) In situations where it is established that malpractice has occurred then a '0' will be given for the task.

The Head Teacher in consultation with the class teacher will establish that malpractice has occurred. Parent/Carers will be advised in writing.

If a student can produce conclusive evidence that malpractice could not have occurred, an appeal may be lodged with the appeals committee in writing.

An interview with the student will follow and the decision made will be final.

If it is found that malpractice has occurred, no substitute task will be given.

h) Appeals/Appeals Committee

- i) Any complaints about assessment procedures should be made in the first place to the class teacher. Further appeals may be made to the Head Teacher of the appropriate faculty and then to the school's Appeals Committee through the Deputy Principal in charge of the year group.

- ii) The appeals committee will consist of:

- i. The Deputy Principal in charge of the year group.
- ii. The Subject Head Teacher.
- iii. The Year Adviser.

- iii) Appeals will be in writing on the appropriate form. See the Deputy Principal in charge of your year group for details or forms.

- iv) Appeals process to be used:

- i. Appeal upheld – work submitted, marked and results recorded.
- ii. Appeal not upheld or no appeal – work submitted marked and recorded as '0'.

English Course Outcomes

- EN4-RVL-01 uses a range of personal, creative and critical strategies to read texts that are complex in their ideas and construction.
- EN4-URA-01 analyses how meaning is created through the use of and response to language forms, features and structures.
- EN4-URB-01 examines and explains how texts represent ideas, experiences and values.
- EN4-URC-01 identifies and explains ways of valuing texts and the connections between them.
- EN4-ECA-01 creates personal, creative and critical texts for a range of audiences by using linguistic and stylistic conventions of language to express ideas.
- EN4-ECB-01 uses processes of planning, monitoring, revising and reflecting to support and develop composition of texts.

SUBJECT: ENGLISH

COURSE: YEAR 7

	TASK 1	TASK 2	WEIGHTING
	Multimodal Task	Reading & Writing	
	Term 1 Week 9	Term 3 Week 9	
	EN4-ECA-01 EN4-URB-01 EN4-RVL-01 EN4-ECB-01	EN4-URA-01 EN4-ECB-01 EN4-ECA-01	
TOTAL WEIGHTING	50	50	100

Geography Course Outcomes

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|-------|--|
| GE4-1 | Locates and describes the diverse features and characteristics of a range of places and environments. |
| GE4-2 | Describes processes and influences that form and transform places and environments. |
| GE4-3 | Explain how interactions and connections between people, places and environments result in change. |
| GE4-4 | Examines perspectives of people and organisations on a range of geographical issues. |
| GE4-5 | Discusses management of places and environments for their sustainability. |
| GE4-6 | Explains differences in human wellbeing. |
| GE4-7 | Acquires and processes geographical information by selecting and using geographical tools for inquiry. |
| GE4-8 | Communicates geographical information using a variety of strategies. |

SUBJECT: GEOGRAPHY

COURSE: YEAR 7

	TASK 1	TASK 2	WEIGHTING
	Research Task Landscapes and Landforms	Yearly Examination Interconnections, Water in the World, Place and Liveability	
	Term 2 Week 2	Term 4 Week 3	
	GE4-1 GE4-4 GE4-7 GE4-8	GE4-2 GE4-3 GE4-5 GE4-6	
TOTAL WEIGHTING	50	50	100

Mathematics Course Outcomes

MA3-RN-03	Determines percentages of quantities, and finds equivalent fractions and decimals for benchmark percentage values.
MAO-WM-01	Develops understanding and fluency in mathematics through exploring and connecting mathematical concepts, choosing and applying mathematical techniques to solve problems, and communicating their thinking and reasoning coherently and clearly.
MA4-INT-C-01	Compares, orders and calculates with integers to solve problems.
MA4-FRC-C-01	Represents and operates with fractions, decimals and percentages to solve problems.
MA4-RAT-C-01	Solves problems involving ratios and rates, and analyses distance–time graphs.
MA4-ALG-C-01	Generalises number properties to operate with algebraic expressions including expansion and factorisation.
MA4-IND-C-01	Operates with primes and roots, positive-integer and zero indices involving numerical bases and establishes the relevant index laws.
MA4-EQU-C-01	Solves linear equations of up to 2 steps and quadratic equations of the form $ax^2 = c$.
MA4-LIN-C-01	Creates and displays number patterns and finds graphical solutions to problems involving linear relationships.
MA4-LEN-C-01	Applies knowledge of the perimeter of plane shapes and the circumference of circles to solve problems.
MA4-PYT-C-01	Applies Pythagoras' theorem to solve problems in various contexts.
MA4-ARE-C-01	Applies knowledge of area and composite area involving triangles, quadrilaterals and circles to solve problems.
MA4-VOL-C-01	Applies knowledge of volume and capacity to solve problems involving right prisms and cylinders.
MA4-ANG-C-01	Applies angle relationships to solve problems, including those related to transversals on sets of parallel lines.
MA4-GEO-C-01	Identifies and applies the properties of triangles and quadrilaterals to solve problems.
MA4-DAT-C-01	Classifies and displays data using a variety of graphical representations.
MA4-DAT-C-02	Analyses simple datasets using measures of centre, range and shape of the data.
MA4-PRO-C-01	Solves problems involving the probabilities of simple chance experiments

SUBJECT: MATHEMATICS

COURSE: YEAR 7

	Task 1	Task 2	Task 3	Task 4	WEIGHTING
	Topic Test 1	Open Book Test	Topic Test 2	Yearly Examination	
	Term 1 Week 10	Term 2 Week 4	Term 3 Week 7	Term 4 Week 2	
	MAO-WM-01 MA4-FRC-C-01 MA4-IND-C-01 MA4-LIN-C-01 MA4-INT-C-01	MAO-WM-01 MA4-ALG-C-01 MA3-RN-03 MA4-FRC-C-01	MAO-WM-01 MA4-EQU-C-01 MA4-FRC-C-01	MAO-WM-01 MA4-GEO-C-01 MA4-ANG-C-01 MA4-EQU-C-01 MA4-FRC-C-01 MA4-ALG-C-01 MA3-RN-03	
TOTAL WEIGHTING	25	25	25	25	100

Music Course Outcomes

- 4.1 Performs in a range of musical styles demonstrating an understanding of musical concepts.
- 4.2 Performs music using different forms of notation and different types of technology across a broad range of musical styles.
- 4.3 Performs music demonstrating solo and/or ensemble awareness.
- 4.4 Demonstrates an understanding of musical concepts through exploring, experimenting, improvising, organising, arranging and composing.
- 4.5 Notates compositions using traditional and/or non-traditional notation.
- 4.6 Experiments with different forms of technology in the composition process.
- 4.7 Demonstrates an understanding of musical concepts through listening, observing, responding, discriminating, analysing, discussing and recording musical ideas.
- 4.8 Demonstrates an understanding of musical concepts through aural identification and discussion of the features of a range of repertoire.
- 4.9 Demonstrates musical literacy through the use of notation, terminology, and the reading and interpreting of scores used in the music selected for study.
- 4.10 Identifies the use of technology in the music selected for study, appropriate to the musical context.
- 4.11 Demonstrates an appreciation, tolerance and respect for the aesthetic value of music as an artform.
- 4.12 Demonstrates a developing confidence and willingness to engage in performing, composing and listening experiences.

SUBJECT: MUSIC

COURSE: YEAR 7

	Task 1	Task 2	WEIGHTING
	Practical Passport Submission and Musicology Quiz	Practical Passport Submission and Musicology Quiz	
	Term 2 Week 3	Term 4 Week 5	
	4.2 4.9	4.3 4.8	
TOTAL WEIGHTING	50	50	100

PDHPE Course Outcomes

PD4-1	Examines and evaluates strategies to manage current and future challenges.
PD4-2	Examines and demonstrates the role help-seeking strategies and behaviours play in supporting themselves and others.
PD4-3	Investigates effective strategies to promote inclusivity, equality and respectful relationships.
PD4-4	Refines, applies and transfers movement skills in a variety of dynamic physical activity contexts.
PD4-5	Transfers and adapts solutions to complex movement challenges.
PD4-6	Recognises how contextual factors influence attitudes and behaviours and proposes strategies to enhance health, safety, wellbeing and participation in physical activity.
PD4-7	Investigates health practices, behaviours and resources to promote health, safety, wellbeing and physically active communities.
PD4-8	Plans for and participates in activities that encourage health and a lifetime of physical activity.
PD4-9	Practises self-management skills in familiar and unfamiliar scenarios.
PD4-10	Uses interpersonal skills to effectively interact with others.
PD4-11	Demonstrates how the body moves in relation to space, time, objects, effort and people.

SUBJECT: PERSONAL DEVELOPMENT, HEALTH AND PHYSICAL EDUCATION

COURSE: YEAR 7

	Task 1	Task 2	Task 3	Task 4	WEIGHTING
	Game Creation Task Under Construction	Skill and Participation Mark Semester 1	Poster/Rap Song Assignment Connect	Skill and Participation Mark Semester 2	
	Term 2 Week 5	Ongoing	Term 3 Week 5	Ongoing	
	PD4-7 PD4-10	PD4-4 PD4-5	PD4-2 PD4-6 PD4-7	PD4-4 PD4-5	
TOTAL WEIGHTING	30	20	30	20	100

Science Course Outcomes

SC4-1VA	Appreciates the importance of science in their lives and the role of scientific inquiry in increasing understanding of the world around them.
SC4-2VA	Shows a willingness to engage in finding solutions to science-related personal, social and global issues, including shaping sustainable futures.
SC4-3VA	Demonstrates confidence in making reasoned, evidence-based decisions about the current and future use and influence of science and technology, including ethical considerations.
SC4-4WS	Identifies questions and problems that can be tested or researched and makes predictions based on scientific knowledge.
SC4-5WS	Collaboratively and individually produces a plan to investigate questions and problems.
SC4-6WS	Follows a sequence of instructions to safely undertake a range of investigation types, collaboratively and individually.
SC4-7WS	Processes and analyses data from a first-hand investigation and secondary sources to identify trends, patterns and relationships, and draw conclusions.
SC4-8WS	Selects and uses appropriate strategies, understanding and skills to produce creative and plausible solutions to identified problems.
SC4-9WS	Presents science ideas, findings and information to a given audience using appropriate scientific language, text types and representations.
SC4-10PW	Describes the action of unbalanced forces in everyday situations.
SC4-11PW	Discusses how scientific understanding and technological developments have contributed to finding solutions to problems involving energy transfers and transformations.
SC4-12ES	Describes the dynamic nature of models, theories and laws in developing scientific understanding of the Earth and solar system.
SC4-13ES	Explains how advances in scientific understanding of processes that occur within and on the Earth, influence the choices people make about resource use and management.
SC4-14LW	Relates the structure and function of living things to their classification, survival and reproduction.
SC4-15LW	Explains how new biological evidence changes people's understanding of the world.
SC4-16CW	Describes the observed properties and behaviour of matter, using scientific models and theories about the motion and arrangement of particles.
SC4-17CW	Explains how scientific understanding of, and discoveries about the properties of elements, compounds and mixtures relate to their uses in everyday life.

SUBJECT: SCIENCE

COURSE: YEAR 7

	Task 1	Task 2	WEIGHTING
	Practical Task	Yearly Examination	
	Term 2 Week 2	Term 4 Week 3	
	SC4-6WS SC4-9WS SC4-7WS	SC4-7WS SC4-16CW SC4-8WS SC4-17CW SC4-15LW	
TOTAL WEIGHTING	50	50	100

Technology (Mandatory) Course Outcomes

TE4-1DP designs, communicates and evaluates innovative ideas and creative solutions to authentic problems or opportunities.

TE4-2DP plans and manages the production of designed solutions.

TE4-3DP selects and safely applies a broad range of tools, materials and processes in the production of quality projects.

SUBJECT: TECHNOLOGY MANDATORY

COURSE: YEAR 7

	Task 1	Task 2	Task 3	WEIGHTING
	Task and Folio	Task and Folio	Task and Folio	
	Term 1 End of Term	Term 2 End of Term	Term 3 End of Term	
	TE4-1DP TE4-2DP TE4-3DP	TE4-1DP TE4-2DP TE4-3DP	TE4-1DP TE4-2DP TE4-3DP	
TOTAL WEIGHTING	34	33	33	100

Visual Arts Course Outcomes

- 4.1 Uses a range of strategies to explore different artmaking conventions and procedures to make artworks.
- 4.2 Explores the function of and relationships between artist – artwork – world – audience.
- 4.3 Makes artworks that involve some understanding of the frames.
- 4.4 Recognises and uses aspects of the world as a source of ideas, concepts and subject matter in the visual arts.
- 4.5 Investigates ways to develop meaning in their artworks.
- 4.6 Selects different materials and techniques to make artworks.
- 4.7 Explores aspects of practice in critical and historical interpretations of art.
- 4.8 Explores the function of and relationships between the artist – artwork – world – audience.
- 4.9 Begins to acknowledge that art can be interpreted from different points of view.
- 4.10 Recognises that art criticism and art history construct meanings.

SUBJECT: VISUAL ARTS

COURSE: YEAR 7

	Task 1	Task 2	WEIGHTING
	VAPD and Artmaking	VAPD and Artmaking	
	Term 2 Week 3	Term 2 Week 5	
	4.14.7	4.24.9	
TOTAL WEIGHTING	50	50	100