



Timetable	It is the students' responsibility to read their Examination Timetable accurately. Please take careful note of starting times and examination lengths as these do vary.
Attendance	Your attendance is only required when you have an examination timetabled. Students are expected to arrive at the venue at least 15 minutes before the start time of each exam. Do not enter the Hall until you are instructed to do so.
Uniform	Full school uniform must be worn to all examinations. Jackets must be unzipped upon entering the examination room. If a student needs to go to the bathroom, they must remove their jacket and place it on their chair.
Venue	Examinations will be conducted in the Hall (except where indicated on the Timetable).
Inside the venue	Once inside the Hall, talking is forbidden. As is any disruptive behaviour. Student names and student numbers will be displayed on the examination desks in the Hall. Desks are set up alphabetically. Students are required to sit at the desk as organised by the Supervisors. Bags may be taken into the examination room but must be left at the back of the room, or on the stage.
Equipment NOT Permitted in the Exam Room	A programmable watch, eg a smart watch is not permitted. All electronic devices are not permitted (except a NESA approved calculator). This includes mobile phones, organisers, tablets, music players, etc are not permitted in the examination room. Paper or any printed or written material is not permitted. Print dictionaries, except where permitted in language exams. Correction fluid is not permitted. Students are not permitted to borrow or get equipment from their bag during exams.
Equipment permitted into the Exam Room	ANY EQUIPMENT REQUIRED MUST BE IN A CLEAR PLASTIC BAG <ul style="list-style-type: none"> • Black Pens - Students should write in black pen. Bring spare pens to each exam. • Ruler • Highlighters • Pencils (should be at least 2B) and a sharpener • Bottle of water in a clear bottle. <p>You can wear a watch to your exams, but once you sit down you will have to take it off and place it in clear view on your desk. Programmable watches, including smart watches are not permitted. Please visit NESA website: EXAM EQUIPMENT LIST for a list of equipment allowed for specific exams. All equipment that students bring are subject to inspection on entry. Make sure all required equipment, such as a calculator, is in good working order because an appeal under misadventure provisions for equipment failure will not be upheld.</p>
Behaviour	All students must make a serious attempt in answering all of the questions in the examination. Eating is not permitted during an examination. Students not following rules will be immediately reported to the Deputy Principal. Cheating will not be tolerated. Students need to be aware of the "All My Own Work" modules and the ramifications for plagiarism or malpractice in an examination.
COVID-19	All students are required to apply hand sanitiser on entry to the examination room. All students are required to check in/check out via the Service NSW app with the QR code. A mask must be worn at all times during the exam unless there is a medical exemption that has been provided to the DP.
Illness or Misadventure	Students who are ill / misadventure on the day of an exam must notify the school, email your Deputy Principal and make an doctor's appointment for the same day. Medical Documentation is required if students are not able to attend an exam.